

Licensing Sub-Committee	
Meeting Date	25 th June 2025
Report Title	Consideration of an application for the grant of a new premises licence under the Licensing Act 2003
Premises	Holm Park Sports & Recreational Ground, Holm Place, Queenborough Road, Halfway, Kent, ME12 3DB
Lead Officer	Lorraine Crowley, Licensing Officer
Classification	Open
Recommendations	1. Members are requested to determine the application on its merits

1 Purpose of Report and Executive Summary

- 1.1 The report advises Members of an application for a premises licence to be granted under the Licensing Act 2003 in respect of which representations have been made by a number of interested parties.

2 Background

- 2.1 The Licensing Sub-Committee is asked to determine an application for the grant of a new premises licence under the Licensing Act 2003 in respect of premises at Holm Park Sports & Recreational Ground, Holm Place, Queenborough Road, Halfway, Kent, ME12 3DB.
- 2.2 The premises is a sporting facility with a main stadium, a clubhouse with hall and boardroom and additional surrounding buildings. It has a current premises licence for the main clubhouse only which has been in place since December 2013. The applicant has indicated that the current licence will be surrendered if this application results in the successful grant of a new premises licence.
- 2.3 The current licence permits:

Live & Recorded Music, Performance of Dance (indoors only)
Sale of alcohol (on the premises only)
Monday – Thursday 11:00 – 23:30
Friday – Sunday 11:00 – 01:00
Christmas Eve & New Year's Eve 11:00 – 02:00

Late Night Refreshment
Monday – Sunday 23:00 – Close
New Year's Eve 23:00 – 02:00

The current premises licence and plan can be viewed as **Appendix I**

- 2.4 The Licensing Act 2003 (the 2003 Act) requires the Council (as licensing authority) to carry out its various functions so as to promote the following four licensing objectives:
- the prevention of crime and disorder
 - the protection of public safety
 - the prevention of public nuisance
 - the protection of children from harm
- 2.5 The 2003 Act requires the council to publish a 'Statement of Licensing Policy' that sets out the policies the council will generally apply to promote the licensing objectives when making decisions on applications made under the Act. The council first adopted its Statement of Licensing Policy in 2004 and it has been regularly reviewed in line with legislative requirements ever since. The latest policy was adopted on 1 April 2021. The Policy will be available at the meeting for reference purposes.
- 2.6 Under the 2003 Act, licensing authorities must, in carrying out their functions, have regard to guidance issued by the Secretary of State under section 182. The Guidance cannot anticipate every possible scenario or set of circumstances that may arise. Provided that the licensing authority has properly understood and considered the Guidance, it may depart from it when it has reason to do so. However, as the licensing authority is under a duty to have regard to the Guidance, it will need to give full reasons for any departure from it. This would be a key consideration for the courts should departure from the Guidance result in a determination which gives right to an appeal or judicial review. The Guidance will be available at the meeting for reference purposes.
- 2.7 A copy of the council's approved procedure for hearings of the Licensing Sub-Committee in relation to an application, along with a copy of the Hearings Regulations has been circulated to all parties prior to the meeting.
- 2.8 The Licensing Authority must, under the Act, refer any application for hearing to the Licensing Sub-Committee where relevant representations are made by a responsible authority or an interested party.
- 2.9 The Licensing Sub-Committee is reminded that the Human Rights Act 1998 guarantees the right to a fair hearing for all parties in the determination of their civil rights. The Act also provides for the protection of property which may include licences in existence and the protection of private and family life.

3 The Application

- 3.1 On the 1st May 2025 an application was received from Sheppey United Football Club Limited for the grant of a premises licence under section 17 of the Licensing Act 2003.

- 3.2 The new application is to licence the whole stadium and add two additional bars, one for home supporters and another for away fans. The

The proposed licensable activities and hours are:

Provision of indoor sporting events:

Monday to Sunday 12:00 – 23:00

Provision of boxing or wrestling entertainments (indoors)

Monday 12:00 – 23:00

Friday 19:00 – 23:00

Saturday 12:00 – 23:00

Sunday 12:00 – 21:00

Provision of live music (both indoors & outdoors):

Monday to Saturday 12:00 – 23:00

Sunday 12:00 – 21:00

Bank Holidays, Christmas Eve & New Year's Eve: 12:00 – 23:30

Provision of recorded music (both indoors & outdoors):

Monday to Thursday 12:00 – 23:30

Friday 12:00 – 01:00

Saturday 10:00 – 01:00

Sunday 10:00 – 22:59

Bank Holidays, Christmas Eve & New Year's Eve: 12:00 – 01:30

(Additionally up to two hours before and after any England match, as well as European and World Cup final games that fall outside the specified hours

Late night refreshment (both indoors & outdoors):

Monday to Thursday 23:00 – 23:59

Friday & Saturday 23:00 – 01:00

Sunday 23:00 – 23:59

Bank Holidays, Christmas Eve & New Year's Eve 23:00 – 02:00

Additionally during England games/ European games and World Cup games that fall outside the specified hours

Sale of alcohol both on & off the premises:

Sunday to Wednesday 10:00 – 23:30

Thursday 10:00 – 23:59

Friday & Saturday 10:00 – 01:00

Bank Holidays, Christmas Eve & New Year's Eve: 10:00 – 02:00

Additionally two hours before and after any England match, as well as European and World Cup final games that fall outside the specified hours

Please see the application form for full details of what has been applied for.

- 3.3 Part M of the statutory application form asks applicants to describe the steps they intend to take to promote the four licensing objectives. Where an application has been properly made and no responsible authority or other person has made a relevant representations, or where representations are made and subsequently withdrawn, these proposals are 'converted' in the form of clear and enforceable licence conditions which, together with the Mandatory Conditions, make up the premises licence.
- 3.4 A copy of the application is shown as **Appendix II**. A copy of the plan for the premises are shown as **Appendix III** and an ariel view of the location as **Appendix IV**.
- 3.5 During the consultation period, Kent Police contacted the applicant and agreed the removal of the 'Provision of boxing or wrestling entertainments (indoors)' from proposed licensable activities. Conditions were agreed and can be seen as **Appendix V**.

4 Representations

- 4.1 There is a statutory consultation period of 28 days which ran until 29th May 2025. At any stage during the 28-day consultation period a responsible authority, a Councillor or an interested party, may make representations provided that the grounds are relevant to the licensing objectives and are not deemed to be vexatious, frivolous or repetitive.
- 4.2 Representations from responsible authorities:
- Kent and Medway Fire and Rescue Service – No representations.
 - Kent County Council Trading Standards – No representations
 - Kent County Council Services Children and Families – No representations
 - Kent County Council Public Health – No representations
 - Environmental Health, Swale BC – No representations – see **Appendix VI**
 - Swale Borough Council Planning Area Team – No representations
 - Kent Police – No representations based on the agreed conditions and amendments set out in Appendix V
- 4.3 There have been thirty nine (39) representations , one of which included a petition containing an additional 57 signatures received from members of the public. These representations are made on the basis of the licensing objectives of prevention of crime and disorder, protection of public safety and prevention of public nuisance. This is shown at **Appendix VII**.

5 Policy considerations

The following provisions of the Secretary of State's Guidance apply to this application:

Chapter 2 – The licensing objectives

Chapter 8 – Applications for premises licences

Chapter 9 – Determining applications

Chapter 10 – Conditions attached to Premises Licences

The following paragraphs of the Council's Statement of Licensing Policy apply to this application:

Sections 3.1 to 3.14.4 – These sections set out the Council's approach with regard to licensing and details other mechanisms to deal with potential problems.

Section 2.1 to 2.8 – These sections set out the four licensing objectives and identifies matters that may be relevant to the promotion of each licensing objective.

Section 8 relating to new premises licence applications

Section 17 relating to conditions

6 Determining the application – Options of the Sub-Committee

6.1 Members are asked to determine which of the following options they deem appropriate:

- (i) grant a licence as applied for
- (i) grant a licence subject to conditions consistent with the Operating Schedule modified to such an extent as considered appropriate for the promotion of the licensing objectives and any mandatory conditions
- (ii) grant a licence but excluding any of the licensable activities applied for
- (iii) grant a licence but refusing to specify a designated premises supervisor
- (iv) reject the application

6.2 Members of the Licensing Sub-Committee are reminded of their duty under Section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder

implications of their decisions and the Licensing Authority's responsibility to co-operate in the reduction of crime and disorder in the Borough.

7 Implications

Issue	Implications
Corporate Plan	There are direct links to Priority 3 – 3.4 Ensure that the council plays a proactive role in reducing crime and antisocial behaviour.....
Financial, Resource and Property	None unless there is an appeal to Magistrates' Court which proves to be successful, and which could therefore result in costs being awarded against the Council.
Legal, Statutory and Procurement	<p>The Licensing Sub-Committee must carry out its functions with a view to promoting the four licensing objectives.</p> <p>The procedure for dealing with new premises licence applications is set out in the Licensing Act 2003.</p> <p>Schedule 5 of the Licensing Act 2003 deals with appeals. Any party to the application has the right to appeal the decision of the Licensing Sub Committee. Such appeal must be made to a Magistrates' Court within 21 days of the Appellant being notified of the decision.</p>
Crime and Disorder	<p>The council has a duty under section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the Licensing Authority's responsibility to co-operate in the reduction of crime and disorder in the Borough.</p> <p>Section 17 of the Crime and Disorder Act 1998 states "Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent crime and disorder in its area"</p>
Environment and Climate/Ecological Emergency	No implications
Health and Wellbeing	No implications
Safeguarding of Children, Young	Premises Licence Holders must be 'fit and proper' to operate licensed premises responsibly and uphold the licensing objectives which include 'protection of children from harm'

People and Vulnerable Adults	
Risk Management and Health and Safety	Departure from the Guidance and Statement of Licensing Policy could lead to an increased risk of appeal. Similarly, if any decision made is not evidence based and proportionate
Equality and Diversity	No implications
Privacy and Data Protection	Normal privacy and data protection rules apply.

8 Appendices

8.1 The following documents are to be published with this report and form part of the report:

- **Appendix I:** Current premises licence
- **Appendix II:** Application form
- **Appendix III:** Plan of premises
- **Appendix IV:** Ariel view of the location
- **Appendix V:** Agreed Police conditions
- **Appendix VI:** Recommendations from Environmental Health
- **Appendix VII:** Representations against the application

9 Background Papers

The Licensing Act 2003

Guidance issued under Section 182 of the Licensing Act 2003 (as amended)

Swale BC Statement of Licensing Policy